

Constitution & Bylaws

Revised: June 2024

Article 1: Name

- 1.1 This Body shall be known as the Sacramento Turn Verein Soccer Club (STVSC), also referred to as the "STV Soccer Club." It is one of several Sections of the Sacramento Turn Verein.

Article 2: Mission Statement

- 2.1 The objective of the Sacramento Turn Verein Soccer Club is to promote soccer and sportsmanship and to provide social activities for its members regardless of race, color, religion, age, sex, gender, sexual orientation, and/or national origin. The Sacramento Turn Verein Soccer Club shall endeavor to provide an environment based on the development of club camaraderie, team effort, and a love of the game of soccer.

Article 3: Membership

- 3.1 Anyone who is eligible to become a member of the Sacramento Turn Verein Soccer Club can become a member. To become a member, one has to be eighteen (18) years of age, submit a membership application either online or at the monthly general meeting, and pay the required annual dues. Sacramento Turn Verein Soccer Club members are classified in three categories:
 1. **Active Players:** Members who actively participate in soccer games.
 2. **Members at Large:** Members who closely follow all club affairs but are unable to participate in soccer games.
 3. **Honorary Members:** Members recommended by the Board and voted in by the membership of any monthly general meeting.
- 3.2 Annual club membership dues are due and payable no later than January 31st, unless otherwise provided for by the Board. A request for annual dues shall be sent out in December for the upcoming year.

Active Players and Members at Large:

- Annual dues for non-members of the Sacramento Turn Verein shall be \$24.00.
- Annual dues for members of the Sacramento Turn Verein shall be \$12.00.



Honorary Members: These members are free of dues.

New members shall be charged a pro-rated share of annual dues paid with their application for membership.

Sacramento Turn Verein Soccer Club members are encouraged to join the Sacramento Turn Verein and its other sections.

- 3.3 All bank checks, drafts and/or money orders submitted to the Sacramento Turn Verein Soccer Club, shall be payable to Sacramento Turn Verein Soccer Club or STV Soccer Club.
- 3.4 Members shall acquaint themselves with and abide by the Constitution and Bylaws of the Sacramento Turn Verein Soccer Club, Code of Conduct, and all policies and procedures as set forth by the Board.
- 3.5 Teams and players representing the Sacramento Turn Verein Soccer Club shall abide by the league rules under which they are registered and all applicable policies and procedures of any Principal Organizations, as well as the Constitutions and Bylaws of the Sacramento Turn Verein Soccer Club.
- 3.6 No member shall use the Sacramento Turn Verein Soccer Club name, logo, or any likeness without prior permission from the Board. This usage pertains to Club name, logo, or any likeness to promote or solicit the Soccer Club and its events in any publication, advertisement, or social media platform. Further use or alteration of the Sacramento Turn Verein Soccer Club logo is subject to approval by the Sacramento Turn Verein Executive Board.
- 3.7 Any member found in violation of the constitution and Byways, the Code of Conduct and Policies and Procedures of the Sacramento Turn Verein Soccer Club, or those of any Principal Organizations may be asked to appear before the Board to address the violation and explain their actions.
- 3.8 A plea of ignorance to the Constitution and Bylaws, Code of Conduct, and Policy and Procedures of the Sacramento Turn Verein Soccer Club, or those of any Principal Organizations is not a sufficient defense, and violators may expect appropriate action by the Board which may include suspension or expulsion of membership.
- 3.9 Members of the Sacramento Turn Verein Soccer Club may be placed in "Bad Standing" status for non-payment of monies owed to the Sacramento Turn Verein Soccer Club and/or any affiliations and/or by disciplinary actions imposed by the Board and/or Protest, Appeals, and Discipline (PAD) committee. A member in bad standing may not vote nor participate in any official position of the Sacramento Turn Verein Soccer Club. If a member's club fees have not been submitted, they are placed in bad standing. A member may be prohibited from

participating in Sacramento Turn Verein Soccer Club activities due to non-payment of fees. The Sacramento Turn Verein Soccer Club may establish policies and procedures for the collection of unpaid fees, which may include the holding of a player pass until all fees are paid in full.

Article 4: Authorities and Board

- 4.1 The Sacramento Turn Verein Soccer Club shall be governed by its Constitution and Bylaws, any Policy and Procedures adopted by the Board, and the specific rules and procedures of Principal Organizations. Copies of this Constitution and Bylaws, and governing documents shall be made available to all members upon request.
- 4.2 The governing Board shall be comprised of eleven (11) Officers of the Soccer Club, collectively, "Officers."
- 4.3 Officers shall be elected at the general meeting in March and serve for a period of one (1) year.
- 4.4 Officers of the Sacramento Turn Verein Soccer Club shall consist of the following:
 1. **President:** Shall conduct all meetings and cast a vote only in the case of a tie. The President has the power to call special meetings, appoint, as appropriate and subject to the approval of the Board, standing committees and/or the committee chairmen. The President has the right to table any motion, at their sole discretion, until the next general meeting. The President must also be a member of the Sacramento Turn Verein.
 2. **Vice President:** Shall succeed to the powers of the President in the absence of the President. Shall coordinate communication between various committee's and officers. Shall ensure all members are upholding the Code of Conduct and shall chair the PAD committee.
 3. **Treasurer:** Shall present the financial report at each monthly general meeting and collect membership and team dues. All financial reports and records are subject to review by the Board, at any time.
 4. **Secretary:** Shall read the previous meetings minutes, take minutes at all meetings, submit minutes to President for approval, read incoming mail and keep all records.
 5. **Sergeant-at-Arms:** Shall ensure the room is set up for the meetings and keep order during all meetings. The Sergeant-at-Arms shall also be responsible for the supplies and appearance of the Trophy Room.
 6. **First Team Manager:** Shall be an appointed position by the Board and/or Competition Committee. The First Team Manager shall manage the Sacramento Turn Verein Soccer Club's highest competing team and

be responsible for establishing and enforcing club protocols and be the primary point of contact between the Sacramento Turn Verein Soccer Club's team managers and the Board and its Officers. The First Team Manager shall represent the club at all official league meetings and promote soccer to the best of their ability, keeping in mind the best interest of the club and the leagues in which the Sacramento Turn Verein Soccer Club participate.

7. **Social Chairperson:** Shall be responsible for all social activities and shall preside over these activities.
 8. **Master of Equipment:** Shall be responsible for all club belongings such as balls, uniforms, medical kit, soccer nets, and club merchandise, and be the point person for the purchase of these items.
 9. **Communications/Membership Director:** Shall be responsible for sending all email correspondence to the membership, maintain/update membership contact lists, track, and process all membership applications and coordinate with the Secretary as needed.
 10. **Archivist:** Shall be responsible for maintaining the trophy cabinet, Soccer Club library, and photo memorabilia on clubhouse walls, while also documenting photos, articles, and awards presented to the Sacramento Turn Verein Soccer Club teams and members.
 11. **Representative to the Sacramento Turn Verein:** Shall be an appointed position by the Board. The Representative to the Sacramento Turn Verein shall be responsible for attending Sacramento Turn Verein meetings to report on the Sacramento Turn Verein Soccer Club activities and will report back to the section on Sacramento Turn Verein activities.
- 4.5 The board of the Sacramento Turn Verein Soccer Club shall consist of the President, Vice President, Secretary, Treasurer, Sergeant-at-Arms, and the Representative to the Sacramento Turn Verein. The President and the Representative to the Sacramento Turn Verein **must** also be members of the Sacramento Turn Verein.
- 4.6 Members of the Board shall not spend in excess of \$300.00. Any amount above \$300.00 must be approved by a majority vote at a monthly general meeting.
- 4.7 The president and the Treasurer are the only Board members authorized to issue bank checks.

Article 5 : Meetings

- 5.1 The Sacramento Turn Verein Soccer Club general membership shall meet the second Wednesday of each month at 7:00 PM at the Sacramento Turn Verein, 3349 J Street Sacramento, CA 95816.
- 5.2 Only the President has the power to call special meetings. If a special meeting is called, all members shall be notified by the Communications/Membership Director no less than seventy-two (72) hours before the meeting takes place.
- 5.3 The order of business at monthly general meetings shall include:
 1. Reading of minutes from previous meeting
 2. Introduction of new members
 3. Recess for payment of dues
 4. Report of officers
 5. Team reports
 6. Finance report
 7. Committee reports
 8. Old business
 9. New Business
 10. Communication
 11. Good of the order
 12. Adjournment
- 5.4 All meetings shall be conducted in the English language and conducted under Robert's Rules of Order.
- 5.5 All motions are adopted by a majority vote cast.
- 5.6 Elections are to be held at the monthly general meeting in March and officers are elected by a majority vote cast. Voting shall be done by a secret ballot, unless candidate is running unopposed.
- 5.7 First nominations of officers shall be in February. Final nominations and elections shall take place in March during the general meeting.
- 5.8 All members must be notified by the Communications/Membership Director for February and March meetings for the purpose of nominations and elections.
- 5.9 A quorum shall consist of any number of members present at a monthly general meeting and two (2) Board members. The President or Vice President must be one of the two (2) Board members in order to have a quorum.

Article 6: Standing Committees

- 6.1 The following standing committees and their chairpersons and members shall be appointed by the President as deemed necessary, subject to the approval of the Board: Bylaws Revisions Committee, Protests, Appeals, and Discipline (PAD)

Committee, Crab Feed Committee, Soccer Tournament Committee, Competition Committee, and any other committees as required.

6.2 **Bylaws Revisions Committee:** The Bylaws Revisions Committee may be formed and shall meet as directed by the Board members. The President shall appoint a Chairman and the members of the Committee.

6.3 **Protests, Appeals, and Discipline (PAD) Committee:** The PAD Committee may be formed and shall meet when necessary to hear disciplinary actions, The PAD Committee shall be chaired by the Vice President who shall keep written records of PAD proceedings and correspondence. Members of the Sacramento Turn Verein Soccer Club shall come under jurisdiction of the PAD Committee. A minimum of two (2) Board members and one (1) officer shall participate on the PAD Committee when called to meet. Membership on the committee may rotate among the Board. The Committee shall be governed by the Sacramento Turn Verein Soccer Club's Constitution and Bylaws.

Article 7: Festivities

7.1 The Sacramento Turn Verein Soccer Club shall hold festivities of social character to create friendship among its members and society.

Article 8: Conclusion

8.1 The above Constitution and Bylaws are subject to the jurisdiction of the Sacramento Turn Verein.

8.2 Any member of the Sacramento Turn Verein Soccer Club may propose changes to the existing Constitution and Bylaws.

8.3 Amendments to the Constitution and Bylaws, shall be submitted and discussed at two consecutive meetings prior to the general meeting in March. These motions shall be voted upon only during the monthly general meeting in March.

8.4 An amendment shall be deemed adopted by an affirmative vote of two-thirds of the members attending and voting at the monthly general meeting in March.

8.5 If the Sacramento Turn Verein Soccer Club dissolves, all club property, and belongings shall remain in the custody of the Sacramento Turn Verein.

Sacramento Turn Verein

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